



Arlington Suzuki Music School

2021-2022 Program Year

Violin Lessons and Group Violin Classes

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Arlington Suzuki Music School

Policies and Guidelines

1) Program Year Schedule

The program year calendar allocates 32 weeks for individual lesson times beginning in September each year and ending in May. Weekly group classes for each student's skill level and understanding will also accompany the individual lesson each week according to the calendar.

Please note the mandatory parent meeting scheduled for Monday, August 30, 2021 at 7:00pm in the schedule below. This meeting will be held via Zoom.

2) Individual Lessons & Group Lessons

The core of the Arlington Suzuki Music School is the weekly individual lesson where a student participates in a one-to-one learning experience with a teacher.

Suzuki violin lessons and group/studio classes will be assigned based on skill level of the student. Classes will be in person at a predetermined location. If you are unsure where your lesson will be held, please let me know.

3) Attendance

It is very important for parents and students to recognize that their teacher has set aside a specific day and time for the student's individual lesson time each week. Additionally, it is important that your child attend each group class each so that they can enhance the techniques and review the concepts they are learning in their individual lessons.

I will maintain a regular and consistent schedule to ensure the continued progress of your students. The same courtesy and commitment is required from the parent and student, and I ask that you keep cancellations or absences to a minimum.

Tuition pays for a weekly reserved individual lesson time on your teacher's weekly schedule. Tuition pays for **lesson time**, not lessons. If a teacher misses an individual lesson time, the teacher will replace the individual lesson time. If the student misses an individual lesson time, the individual lesson time will not be replaced or made up.

If the student is feeling ill, but well enough for a lesson, the reserved lesson time can be used via video lesson. **It is very important a student does not attend a lesson while feeling ill.** If the student is out of town, the lesson time can be used via video lesson. If the student does not have an instrument or cannot play an instrument due to injury, the lesson time can be used to study music theory and sight-reading. If

weather prevents the student from traveling, the lesson time can be used via video lesson. If the student is completely unable to use the lessons time, the lesson time can be used for parent education or a parent-teacher conference.

4) Cancellation and Makeup Policy

While I am flexible during the summer months, I am not able to be flexible during the school year. With my obligations at UTA and my schedule at home merging for the year, I am very limited in my ability to make up lessons. **Therefore, make up lessons will only be offered in the event that I need to cancel a lesson as the teacher.** If an individual lesson time must be canceled, please let me know as far in advance as possible. I will make up individual lesson times canceled by the teacher. Individual lesson times canceled by the teacher will be made up at the next available opportunity, or added to the end of the school year (possibly during the summer months).

I reserve the right to reschedule one private lesson and/or two group classes each semester due to sickness or other events at the university. Lessons canceled during the year may be made up at the end of the year.

5) Trial Period for New Students

All new students are granted a one-month trial period. The monthly trial period will be 1/9th of the annual tuition rate, but the student will not be locked into the annual contract until after the first month is complete. Trial period extensions will be determined on a case-by-case basis.

6) Parent Responsibilities

The teacher-parent-student triangle is the concept that puts equal workloads on each of the three individuals in order to develop a well-rounded and respectable individual in the world.

Parents of young beginners will be required to attend the lessons and also required to take notes. Please be ready to try new approaches to working with your children and practicing exercises during the lessons in order to ensure success at home during the year.

Please make sure your child has all of their books/materials for the lesson. Listen to your CD. This is the best way to ensure your child will learn quickly and efficiently. Like learning a language, the CD is close to the most important part of your child's success at learning musically. The best students in my studio listen to their complete CD once a day.

Please work hard. **My assignments are not suggestions;** they need to be carried out fully in order for your child to receive the most benefit they can from each

lesson. During the year, if I don't see progress from lack of practicing or listening, I will have a talk with parents to determine whether or not my teaching is right for their student.

7) Tuition

At the Arlington Suzuki Music School, yearly tuition is paid at a specific rate based on the length of the violin lesson and covers 32 lessons for each student during the year. Annual tuition rates are separated into 9 monthly payments over the whole year.

8) Payment Policy

Tuition payments are due by the **first** of each month. **Any payments received after this time will result in a \$20 late fee.** Please plan to pay or send in tuition in an appropriate time and manner.

Cash and check are accepted; however, **discounts** are offered for scheduling recurring electronic payments, enrolling multiple students, or making an annual tuition payment. **If you qualify for multiple discounts, you will receive the highest discount that applies.**

If you prefer to pay by credit card, please contact me directly. Processing charges will apply.

See below for tuition rates and discounts.

9) Tuition Rates, Discounts, and Payment Schedules

Annual Tuition						
	Tuition		Discounts			
5 & Under:	\$	945.00	Multi-Student:	3%		
30 Minutes / week:	\$	1,485.00	Auto-Pay:	5%		
45 Minutes / week:	\$	1,755.00	Annual Pay:	10%		
60 Minutes / week:	\$	2,025.00				
Payment Options						
Single-Student	Billed Monthly		Auto-Pay Monthly		Annual Payment	
	Amount	Annual Savings	Amount	Annual Savings	Amount	Annual Savings
5 & Under:	\$ 105.00	\$ -	\$ 99.75	\$ 47.25	\$ 850.50	\$ 94.50
30 Minutes / week:	\$ 165.00	\$ -	\$ 156.75	\$ 74.25	\$ 1,336.50	\$ 148.50
45 Minutes / week:	\$ 195.00	\$ -	\$ 185.25	\$ 87.75	\$ 1,579.50	\$ 175.50
60 Minutes / week:	\$ 225.00	\$ -	\$ 213.75	\$ 101.25	\$ 1,822.50	\$ 202.50
Multi-Student	Billed Monthly		Auto-Pay Monthly		Annual Payment	
	Amount	Annual Savings	Amount	Annual Savings	Amount	Annual Savings
5 & Under:	\$ 101.85	\$ 28.35	\$ 96.76	\$ 74.18	\$ 824.99	\$ 120.02
30 Minutes / week:	\$ 160.05	\$ 44.55	\$ 152.05	\$ 116.57	\$ 1,296.41	\$ 188.60
45 Minutes / week:	\$ 189.15	\$ 52.65	\$ 179.69	\$ 137.77	\$ 1,532.12	\$ 222.89
60 Minutes / week:	\$ 218.25	\$ 60.75	\$ 207.34	\$ 158.96	\$ 1,767.83	\$ 257.18

10) Refunds

There are no refunds whatsoever in the studio.

11) Referral Policy

For each referral that ultimately joins the studio (after the one-month trial period), the referee will receive \$100 toward their next tuition payment, or \$100 cash, should the referee have paid for the year in an annual tuition payment.

12) Photo Consent

In order to promote the studio and grow in an educational format, I will take pictures and record videos periodically during the year. There is an electronic consent form that will go with this annual agreement. Please check the box yes, you accept or no, you do not accept. This will ensure I respect your privacy during the year.

13) Other considerations

If I feel uncomfortable in any situation with the student or parent, I reserve the right to stop lessons immediately and no longer continue with the remaining lessons for the semester without a refund.

14) 2021-2022 Program Year Schedule

The studio's program year includes 32 weeks of lessons. Below is a breakdown of each week of lessons and group classes, scheduled breaks, and studio performances.

- 1. Mandatory Parent Meeting – August 30, 2021 @ 7:00pm (via Zoom)**
2. Week 1 – August 29 – September 4, 2021
- 3. **Labor Day Break – September 5 – 6, 2021**
4. Week 2 – September 7 – 11, 2021
5. Week 3 – September 12 – 18, 2021
6. Week 4 – September 19 – 25, 2021
7. Week 5 – September 26 – October 2, 2021
- 8. Studio Recital – October 2, 2021 @ 3:00pm**
9. Week 6 – October 3 – 9, 2021
- 10. Fall Break – October 10 – 16, 2021 (Lessons will resume Sunday)**
11. Week 7 – October 17 – 23, 2021 (No group class this week)
- 12. **Dr. Angel out of town October 21-22, 2021**
13. Week 8 – October 24 – 30, 2021
- 14. Dr. Angel's Recital – October 28, 2021 @ 7:30pm (UT Arlington)**
15. Week 9 – October 31 – November 6, 2021
16. Week 10 – November 7 – 13, 2021
17. Week 11 – November 14 – 20, 2021
- 18. Thanksgiving Break – November 21 – 27, 2021**
19. Week 12 – November 28 – December 4, 2021
20. Week 13 – December 5 – 11, 2021

21. Week 14 – December 12 – 18, 2021
- 22. Studio Recital – December 13, 2021 @ 7:00pm (Monday evening)**
- 23. Christmas Break – December 19, 2021 – January 1, 2022**
24. Week 15 – January 2 – 8, 2022
- 25. **Week 16 – January 9 – 12, 2022 (No group class this week)**
- 26. Winter Break – January 13 – 17, 2022**
27. Week 17 – January 18 – 22, 2022
28. Week 18 – January 23 – 29, 2022
29. Week 19 – January 30 – February 5, 2022
30. Week 20 – February 6 – 12, 2022
31. Week 21 – February 13 – 19, 2022
32. Week 22 – February 20 – 26, 2022
33. Week 23 – February 27 – March 5, 2022
- 34. Studio Recital – March 5, 2022 @ 3:00pm**
35. Week 24 – March 6 – 12, 2022
- 36. Spring Break – March 13 – 19, 2022**
37. Week 25 – March 20 – 26, 2022
38. Week 26 – March 27 – April 2, 2022
39. Week 27 – April 3 – 9, 2022
40. Week 28 – April 10 – 16, 2022
- 41. Easter Break – April 17, 2022**
42. Week 29 – April 18 – 23, 2022
43. Week 30 – April 24 – 30, 2022
44. Week 31 – May 1 – 7, 2022
- 45. Angel Vacation – May 8 – 14, 2022**
46. Week 32 – May 15 – 21, 2022
- 47. Studio Recital – May 21, 2022 @ 3:00pm**
- 48. **Make-Up Week – May 22 – 26, 2022**
- 49. Summer Break – May 27 – August 31, 2022**

**A missed lesson during this scheduled break will be made up at the end of the program year. See #48 for reserved make-up week.